

Supply Chain/Purchasing Ethics

Updated 2023

- Personal Integrity, Professionalism, Conflict of Interest, and the application of diversity, equity, and inclusion:

No purchase of goods and services will be made by the agency for personal use including employees, foster parents, volunteers or members of the Board of Directors and Committees.

Individuals involved in the procurement process must act, and be seen to act, with integrity, promote fairness and inclusion, and professionalism. Honesty, care, respect, the commitment to seek diverse expertise, and due diligence must be integral to all activities. Confidential information must be safeguarded.

Individuals will declare whether there is a conflict of interest consistent with the agencies conflict of interest policy.

The agency reserves the right to disqualify prospective vendors from an acquisition process due to conflict of interest.

Should a conflict of interest arise during the performance of the contractual obligations, the agency may prescribe the manner in which a vendor should resolve a conflict of interest. If the vendor fails to resolve the conflict of interest, the agency reserves the right to terminate a contract.

- Accountability and Transparency:

Purchasing activities must be fair, transparent, and conducted with a view to obtaining a diverse set of suppliers and accessible services, that provides the best value for money. All participants must ensure resources are used in a responsible, efficient, and effective manner.

- Compliance and Continuous Improvement:

Individuals involved in purchasing activities must comply with the Supply Chain /Purchasing Ethics and the laws of Canada and Ontario. Individuals should continuously look for improvements in the procurement policies and procedures and share best practices.