



The Children's Aid Society
La Société d'aide à l'enfance
Sudbury & Manitoulin

JOB POSTING
BARGAINING UNIT VACANCY

Classification	Dept/Division/Location	Perm/Temp	FTE
Bilingual Education Liaison	Service	Permanent	0.5

Hourly Rate: \$30.62 – \$36.26

JOB FUNCTION

Under the supervision of the Children and Youth Services #3 supervisor, the incumbent is responsible for implementing measures that help resolve issues that impact eligible children and youth's learning, strengthening relationships among societies, schools, public school boards, and community partners in order to improve the educational outcomes of children and youth in care, in customary care, and in Voluntary Youth Services Agreements ("eligible children and youth").

QUALIFICATIONS

EDUCATION

- Four (4) year Bachelor of Social Work (BSW) preferred.
- Child and Youth Worker (CYW) diploma or diploma/degree in the social services or education field with relevant experience required.

EXPERIENCE

- Minimum of one (1) year of relevant experience working in an Education Liaison role is required. Experience with Social System navigation. Child welfare experience considered an asset. Experience in the field of education considered an asset.

MAJOR RESPONSIBILITIES

1. Advocate for the educational needs of eligible children and youth;
2. Provide consultations to guide, counsel and support child protection staff in planning for the educational needs of children;
3. Coordinate educational supports and provide culturally responsive system navigation support;
4. Resolve issues that impact learning, and strengthen relationships between societies and Boards of Education;
5. Work with school boards to determine student transportation needs;

6. Facilitate access to existing educational supports and resources in the school system or community by providing information and referrals that address individual needs and reinforce strengths (includes: tutoring supports, mentoring resources and employment services; training and/or skill development opportunities);
7. Facilitate timely exchange of information between schools and societies in accordance to Joint Protocol for Student Achievement (JPSA);
8. Leverage existing resources in child welfare and education systems through referrals and collaboration (OECT);
9. Recommend procedures and practices that will enhance education planning for children;
10. Foster communication and linkages with community agencies/organizations to improve access and mitigate barriers to educational services and supports;
11. Build system capacity among society and educational staff on how to better meet the educational needs of children.
12. Perform other related duties as required.

REQUIREMENTS

- Good understanding of the Agency's core values, service philosophy and objectives.
- Demonstrated advanced verbal and written communication skills in both English and French, including the ability to develop concise and thorough reports is required;
- Clinical knowledge of child maltreatment, child development, attachment and separation, and family dynamics.
- Demonstrated cultural competency and clinical practice within anti-oppressive framework.
- Familiarity with community resources.
- Demonstrated ability to work effectively both independently and within a team.
- Demonstrated problem solving, planning, priority-setting, and conflict resolution skills.
- Demonstrated presentation skills to represent the society in the community and legal proceedings.
- Demonstrated interpersonal and collaboration skills to coordinate effectively with a broad variety of community resources
- Ability to maintain the appropriate safeguards for the confidentiality of Agency and client information.
- Demonstrated understanding of, and commitment to, integrating the principles of equity, justice, non-discrimination and accessibility into practice, service delivery and team relationships;
- Demonstrated ability to build and strengthen relationships with individuals, organizations and key stakeholders;
- Demonstrated leadership within an education setting;
- Demonstrated ability to work in a fast-paced work environment and to deal with stressful situations.
- Demonstrated ability to work with a vulnerable population which includes working with clients who are dealing with mental health, addiction and poverty issues.

- Provide a negative Criminal Record Check inclusive of a Vulnerable Sector Screen.
- Possess and maintain a valid Class “G” Driver’s License and personal insurance coverage with access to a reliable vehicle.
- Able to work flexible hours and in flexible environments as determined by the Service Manager or designate in relation to service requirements.
- Proficiency using various computer programs and Agency software systems (e.g. Microsoft Office (Excel, Word), Lotus-Notes, CPIN).

Interested applicants must submit an updated resume directly to:

Human Resources
Jordan.Jackson@casdsm.on.ca